

KERALA AGRICULTURAL UNIVERSITY
Regional Agricultural Research Station Ambalavayal
Wayanad Dist. 673593 adramb@kau.in Phone & Fax: 04936 260421

No. D 1411/2017

Date: 23.03.2018

SHORT TENDER NOTICE

Sealed competitive tenders are invited from the firms for the supply of power backup (Generator) to the Regional Agricultural Research Station, Ambalavayal as per the specifications and terms & conditions detailed below.

Sl No.	Item	Capacity	Specifications	Quantity
1	Power backup (Generator)	<ul style="list-style-type: none">• 5 KW• 6 KW• 7.5 KW	<ul style="list-style-type: none">• Silent• Diesel engine• 3 Phase• Fully automatic• Double Cylinder• Four stroke• Air cooled engine	1 No.

Tender forms duly filled and complete in all respects should reach the office of the undersigned **before 3.00 p.m. on 27.03.2018**. Tenders incomplete in any respect shall summarily be rejected. General guidelines regarding tender submissions, format of agreements, etc. furnished below:-

PART – A: TERMS AND CONDITIONS

1. The tender document should include the following.

a. Tender form.

The tender form should be downloaded using the web link:http://www.kau.edu/tenders/KAU_Tender_Form.pdf.

Tender form should be appropriately filled in and attached with the tender offer.

b. Cost of tender form: Rs. 672/- (Inclusive of GST)

- Cost of tender form shall be remitted by a demand draft (cheque not accepted) for the amount drawn in favour of ‘Associate Director of Research , RARS, Ambalavayal’, payable at ‘State Bank of Travancore, Kolagappara (IFSC CODE- SBTR0000615)’, (GST No.: 32AAAGR0087B2ZS) which shall be enclosed with the tender offer. Demand draft drawn on

other branches/banks will not be accepted. Cost of tender form once paid will not be refunded.

- Tenders not accompanied by the remittance of due amount are liable to be summarily rejected.

b. Payment of Earnest Money Deposit (EMD):

- Every tender offer should be accompanied by EMD at 1% of the cost rounded to the nearest rupees) of quoted equipment inclusive of GST (subject to minimum of Rs.1500) remitted by a separate Demand Draft drawn in the same manner as described above. Firms who are exempted from payment of EMD should furnish copy of the currently valid certificate from the Stores Purchase Department, Govt. of Kerala.

d. Execution of agreement at the time of tender submission

- The tender should also be accompanied by an agreement in Kerala Stamp Paper worth Rs.200/- (Rupees one hundred only), the format of which can be downloaded using the web link <http://www.kau.edu/tenders/TenderAgreement.doc>.

e. Tenders without tender cost/ EMD/Agreement in Kerala Stamp paper with Rs. 200/- will be rejected

1. Other Terms and Conditions

- i. Details of make, model, name of the manufacturer, country of manufacture, port of shipment etc. and the exact specifications of the item must be clearly specified. The article/s offered should fully comply with the specifications given in the tender notification. Proof in support of this should be supplied to the satisfaction of the purchase committee by means of printed catalogues, approved specification sheets, declarations, manuals etc.
- ii. Authorized dealership certificate of the tenderer should be attached along with the tender
- iii. The suppliers should attach the client list for the equipments along with their performance certificate, spare parts availability and service facilities at or nearest to the concerned station. Firms having local service centre will be given priority
- iv. Availability of spare parts of the equipment and service support should be assured for a period of minimum 10 years. Offers without these are liable to be rejected. Mandatory certificates and related documentation should accompany the offer.

- v. In the case of electrically operated equipment, the circuit diagram shall be supplied. Operation manual and guarantee cards of the equipments wherever required should be supplied along with equipment.
- vi. In addition to the cost of the item, taxes and other levies, packing, forwarding and freight charges covering delivery and installation at our site should be separately stated. The items are to be supplied at Regional Agricultural Research Station, Ambalavayal, Wayanad District. Offers shall be made CIF Calicut by airfreight for imported instruments and F.O.R destination for indigenous items. For imported items, charges for insuring up to final inland destination against all risks including total loss for CIF value plus 10% should be included in the insurance charge.
- vii. The quoted price should be firm for at least 6 months, if otherwise, the offer is liable to be rejected.
- viii. All essential accessories for the equipment as a working unit must be supplied by the vendor.
- ix. 3 years of comprehensive warranty for complete instrument and minimum 5 years of maintenance support after the lapse of comprehensive warranty through AMC. AMC charges must be quoted along with the tender.
- x. Single manufacturer certificate should be attached if applicable.
- xi. All the pages in the tender should bear stamp and seal of the authority concerned who is submitting the tender.
- xvii. Installation, training and demonstration for a minimum period of 5 days or till satisfaction whichever greater must be provided.
- xviii. The successful tenderer should execute an agreement in Kerala Stamp paper worth Rs.200/- (Rupees two hundred only) and furnish a security deposit of 5% of cost of the equipment quoted in the form of demand draft drawn in favour of 'The Associate Director of Research, RARS, Ambalavayal', payable at 'State Bank of Travancore, Kolagappara (IFSC CODE-SBTR0000615) (GST No.: 32AAAGR0087B2ZS). The format of the agreement can be downloaded using the web link <http://www.kau.edu/tenders/SupplyAgreement.doc>. If the tenderer fails to do so, his tender will be rejected and the EMD paid by him will be forfeited.
- xix. All the rules and regulations applicable to Government Tenders shall be applicable to this tender also.
- xx. The supply order will be placed subject to the release of funds as per the budgetary provisions for 2017-18. The purchaser vests the authority to take decisions on the items as well as number

of each item to be purchased from those included in this tender at the time of placing purchase order.

- xxi. Prerequisites for installation of the equipments should be mentioned in the quotation.
- xxii. The decision of the undersigned in finalizing the tenders shall be final and binding on the suppliers.
- xxiii. Associate Director of Research has the right to accept or reject any or all of the offers without assigning any reason.
- xxiv. Enquiries can be made by email to: adramb@kau.in or telephonically on 04936-260421, during office hours.
- xxv. We are exempted (regd. with DSIR) from payment of customs and excise duty for our procurements and hence prices quoted should be exclusive of these.
- xxvi. The tender document in sealed cover should be superscribed “Tender for Power backup (Generator)”. **NOT TO BE OPENED BEFORE 3.30 PM ON 27-03-2018**” shall be mailed to Associate Director of Research, Regional Agricultural Research Station, Amabalavayal, Amabalavayal P.O, Wayanad Dt., Kerala or handed over personally at the above office on or before **27-03-2018, 3.00 pm**.
- xxvii. Tender will be opened on **27-03-2018 at 03.30 PM**. If any Bandh/strike/any unexpected holiday occurs on the date of opening of tender, the tender will be opened at the same time on the next working day. All the rules and regulation applicable to Government Tenders will be applicable to this tender also.
- xxviii. The supply order will be placed subject to the approval of the University and availability of funds.
- xxix. Tenders insisting payment in advance either full or part are liable for rejection.
- xxx. On acceptance, the supply order will be placed and invoice should be addressed to the Associate Director of Research, Regional Agricultural Research Station, Amabalavayal, Amabalavayal P.O, Wayanad Dt., Kerala
- xxxi. The period required for the supply of the item should be clearly specified.
- xxxii. Payment as per the invoice will be made only after supply of the items as per specifications and tenderer is liable to replace the defective articles/rectify the defective items immediately on receipt of intimation.
- xxxiii. The EMD/Security Deposits furnished will be forfeited in case the contract is not fulfilled as per the terms and conditions mentioned in the tender notice and agreement.

IMPORTANT INFORMATION

Tender Notification No. D 1411/2017 dtd. 23.03.18

1. Address of the purchasing officer: The Associate Director of Research, Regional Agricultural Research Station, Amabalavayal, Amabalavayal P.O, Wayanad Dt, Kerala, Pin code – 673 593. Phone 04936-260421, email: adramb@kau.in
2. Details of bankers: State Bank of Travancore, Kolagappara Branch , Ambalavayal (**IFSC CODE- SBTR0000615**) (**GST No.: 32AAAGR0087B2ZS**)
3. **Last date for the receipt of filled in tenders: 27.03.2018 (03.00 p.m.)**
4. **Date of opening tenders: 27.03.2018 (03.30 p.m.)**
5. **Cost of tender: Rs. 672/-**

(Sd/-)

Ambalavayal
23.03.2018

Associate Director of Research
Regional Agricultural Research Station
Ambalavayal, Wayanad