



**KERALA AGRICULTURAL UNIVERSITY**

**Directorate of Information Systems  
Main Campus, Vellanikkara  
K.A.U. (P.O.), Thrissur - 680656  
Email: dis@kau.in**

No. KAUDIS/96/2023-DIS A1

Dated: 10-01-2025

**QUOTATION NOTICE**

Sub:- KAU - DIS - Supply of 02 Nos of Scanners -Directorate of Information Systems - reg

Kerala Agricultural University invites sealed quotation from service providers, firms, suppliers, or contractors for the **Supply of 02 Nos of Scanners** as per the specifications mentioned below:

**Important Information**

Bid Inviting Authority	Director of Information Systems, Kerala Agricultural University
Contact Person	Director, Directorate of Information Systems, Academic Block 1, College of Agriculture, Vellanikkara KAU- PO, Thrissur - 680656. Ph: 0487-2438183
Mode of Quotation Submission	Direct/ By post**
GST Rate Applicable	As per GST rules
Last Date of Submitting the quotation Documents	23 January 2025 at 3:00 PM
Opening of quotations	24 January 2024 at 11:00 AM

\*\*In the case of Courier, ensure the company has delivery at this office

**Technical Specifications**

**1. Scanner**

Scanner type	ADF; CIS scanning technology; Flatbed
Scan Resolution, Optical	Up to 600 dpi (color and mono, ADF); Up to 1200 dpi (color and mono, flatbed) Up to 600 x 600 dpi (color and mono, ADF); Up to 1200 x 1200 dpi (color and mono, flatbed) 75;100, 150; 200; 240; 300; 400; 500; 600;
Scan Resolution, Hardware	Up to 600 x 600 dpi (color and mono, ADF);

	Up to 1200 x 1200 dpi (color and mono, flatbed)
Output Resolution Dpi Settings	75; 150; 200; 240; 300; 400; 500; 600;
Scan Speed	
Automatic document feeder scan speed	Up to 25 ppm/50 ipm (b&w), gray and color 300 dpi
Duty cycle (daily)	Recommended daily duty cycle: 1500 pages
Auto document feeder capacity	Standard, 60 sheets
Scan size, maximum	216 x 297 mm
Scan size (ADF), maximum	216 x 3100 mm
Scan size ADF (minimum)	89 x 148 mm
Scan input modes	Scan front-panel function: Save as PDF, Save as JPEG, E-mail as PDF and Send to Cloud.
Scanning options (ADF)	Single-pass Duplex scanning
Duplex ADF scanning	Yes
Connectivity, standard	USB 2.0
Compatible Operating Systems	Windows 11; Windows 10; Windows 8; Windows 8.1; Windows 7; Windows Server; ; Linux
Scan technology	ADF; Flatbed; Contact Image Sensor (CIS)
Media size (ADF)	Letter; Legal; Executive; A4; A5; A6; B5; B5 (JIS)
Make Preferred: Canon ,HP, KODAK.	

### B O Q

Scanner	NO	Total Cost inclusive GST
	02	

### Terms and conditions

1. The Firm should have at least one registered office in Kerala
2. The Quotation superscribed "Supply of 2 Nos of Scanners to DIS " should be addressed to the Director of Information Systems, Academic Block 1, College of Agriculture, Vellanikkara, Thrissur -680656. The last date for the receipt of filled in quotations is 3 pm on 23-January 2025 and the same will be opened at 11 am on 24-January 2025 in the presence of bidders or their authorized representatives who may be present at that time. The cost of quotations has to be remitted in the by means of DD or cheque drawn in the name of Director of Information Systems, Kerala Agricultural University.
3. The successful tenderer should execute an agreement in Kerala Stamp Paper worth

Rs.200/- (Rupees Two Hundred only) format available in KAU website (kau.in)

4. The cost of the items should be quoted inclusive of all taxes, loading and Unloading, freight installation and other applicable charges
5. **The rate quoted shall be valid for a period of one year from the date of acceptance of quotation.**
6. The Director of Information Systems, KAU reserves the right to accept or reject any or all of the offers without assigning any reason.
7. If any Hartal/ Strike/ any unexpected holidays/ Covid restrictions occur on the date of opening of tender, the tender will be opened at the same time on the next working day.
8. All the rules and regulations applicable to Government Tenders will be applicable to this tender also.
9. Data Sheet of the above items should be enclosed along with tender documents for better evaluation. **The parameters Should be highlighted in data sheet**



**Director of Information Systems**

To

1. KAU website (web team to upload)
2. Notice Board
3. Systems Manager, DIS
4. AEE, Mechanical Sub division