



## REGIONAL AGRICULTURAL RESEARCH STATION

Kerala Agricultural University

Mele Pattambi (PO), Palakkad District, 679 306 (PIN), Keralam

Phone: +91 466 2212228/+91 466 2212275; Email: [rarsptb@kau.in](mailto:rarsptb@kau.in); URL: [www.rarsptb.kau.in](http://www.rarsptb.kau.in)

No. D3 – 155/2019

Dated: 19.01.2019

### QUOTATION NOTICE

Sealed quotations on competitive basis are invited for the production of videos of 15 to 30 minutes duration on different aspects of rice cultivation systems both in Malayalam and English versions, subject to the terms and conditions detailed below:

#### Terms and Conditions

1. The aspects to document involves rice cultivation systems like Pokkali, Kuttanad, Kole lands, Wetlands, Palliyals etc. located in Alappuzha, Ernakulam, Thrissur, Malappuram and Palakkad Districts. Demonstration/operation of various agricultural implements/equipment associated with rice cultivation also have to be covered.
2. The production work shall involve concept, script, voice over, background music, speeches, review, editing, arranging photographs, pre press work including composing, proof editing, graphics, animation.
3. Separate rates for HD+, HD, Normal resolutions should be given in the quotation. The rate should include the cost of materials, labour, travel charges and mandatory taxes.
4. The rate quoted should be valid up to 31.03.2019.
5. Technical supervision of the work will be done by a Scientist of Regional Agricultural Research Station, Pattambi, designated for the purpose. The script should be got approved by the Scientist and due consultation should be made with the Scientist during the production work.
6. The end product should be given in DVD format. A minimum number of 10 reproducible DVDs should be given to the undersigned.
7. All rights of the end product will be reserved by Kerala Agricultural University. An agreement to this effect should be executed in stamp paper work ₹200/- (Rupees. Two hundred only).
8. The empanelled firm should have in house production facility.
9. The EMD is fixed as **₹5000/- (Rupees. Five thousand only)**. The EMD of all the bidders except those in whose favour the quotation is confirmed will be returned soon after the quotation process is over. The EMD of the firm in whose favour the quotation is confirmed, will be converted as Security Deposit and released after the completion and successful submission of the documentaries.
10. The last date for submission quotations is **2.00 PM on 31.01.2019**. Quotations will be opened at 2.30 PM on the same date in the presence of those bidders who are present at that time.
11. If the lowest rate offered is found reasonable the quotation will be accepted.
12. Negotiation if any, will be conducted only with the firm who has offered the lowest price.
13. The payment of cost of the item will be made by NEFT system to the A/c of the firm based on the invoice.
14. The decision of the undersigned will be final in connection with this quotation and all the terms and conditions applicable to government quotations will be in force in this quotation also.

Sd/-

Associate Director of Research

To: University Website

Cc to: Dr. P Raji, Professor/Sri. P S Sajeesh, Junior Programmer – for web hosting in RARS Website.

//Approved for Issue//

  
Section Officer