

# KERALA AGRICULTURAL UNIVERSITY

College of Agriculture, Vellayani

Thiruvananthapuram-695 522

Phone:0471-2388002,2381829

SP(1) 12671/2017(A)

Dated, 9 -4-2017

## TENDER NOTICE

Sealed competitive tenders are invited from the firms for the supply of the following items of furniture to the College of Agriculture, Vellayani as per the specifications and terms & conditions detailed below.

Sl. No.	Items with specifications	Approx Nos.
1.	<b>Jefferson Chairs – Mahogany wood (Grade I quality)</b> (Measurement is detailed in the rough sketch attached herewith)	120
2.	<b>Office table – Mahogany wood (Grade I quality)</b> 75cm x 60 cm Table height- 70 cm Thickness of top plank– 2 cm Legs: 5 cm x 5 cm One drawer with lock, foot rest connection between legs	3
3.	<b>Podium - Mahogany wood(Grade I quality)</b> Legs: 5cm x 4cm (cross section) Leg Height : 100 cm(back) and 110cm (front) Sloping top(1cm plank): 78cm x 48 cm with 1.5 cm raised retainer on the lower edge Extra shelf(1cm plank) 25 cm below the rear leg Front side covered with wooden plank(1cm thick) (110cm x 78 cm)	3

### Cost of tender forms

Particulars	Cost (Rs.)
Supplies costing above Rs.1,00,000/- to Rs. 10 lakh	0.2 % of the quoted amount rounded to the nearest multiple of Rs.100/-subject to a minimum of Rs.400/- and maximum of Rs.1500/- + GST@12% (extra)
Supplies costing above Rs.10 lakh	0.15 % of the quoted amount rounded to the nearest multiple of Rs.100/-subject to a maximum of Rs.25000/- + GST12@% (extra)

**Last date & time of receipt of tender : 23.4.2018, 3.00 PM**

**Date & time of opening of tender : 23.4.2018, 3.30 PM**

### Terms and conditions:

1.The tender should be submitted in the prescribed form which can be downloaded from the website:[www.kau.in/tenders](http://www.kau.in/tenders) or coavellayani.kau.in

2.The envelope containing the tender should be superscribed as “**Tender for the supply of Furnitures**” and should be addressed to the Dean, College of Agriculture, Vellayani, Thiruvananthapuram-695 522.

3. Each tender should be accompanied by tender fee and Earnest Money Deposit (EMD) of 1% of the cost of the quoted items (subject to minimum of Rs.1500/-) by way of two crossed Demand Drafts separately for tender fee and EMD drawn in favour of the **Dean, College of Agriculture, Vellayani payable at State Bank of India, Vellayani** Late and incomplete tenders and tender without EMD, tender fee and agreement will not be accepted. Firms who are exempted from the

payment of EMD should furnish copy of the currently valid certificates from Stores Purchase Department, Govt.of Kerala.

4. The tender should be accompanied by an agreement in Kerala Stamp Paper worth **Rs.200/-** and format can be downloaded from the above website. Withdrawal of tender after its acceptance or failure to supply the items or not according to the specifications will entail cancellation of the tender.

5. The successful tenderer should execute an agreement in Kerala stamp paper worth **Rs.200/-** and furnish a **Security Deposit of 5%** of the cost of the items quoted in the form of Term Deposit /Bank Guarantee/Demand Draft drawn in favour of the **Dean, College of Agriculture, Vellayani** payable at the State Bank of India, Vellayani when directed from this office. The format of the agreement can be downloaded from the above website.

6. The items should be delivered at the site and the rate quoted for each item should be inclusive of all charges, taxes if any, and should be valid for one year w.e.f. the date of issue of supply order..

7.Tenders will be opened in the presence of the tenderers who may be present at that time.

8. If the date of opening the tender happens to be a holiday due to unexpected circumstances like bandh, hartal etc., quotations will be opened on the next working day at the same place.

9.The Dean, College of Agriculture, Vellayani has the right to accept or reject any or all of the offers without assigning any reason. The decision of the undersigned in finalizing the tenders will be final and binding.

10.The supply order will be placed subject to the approval of the University and availability of funds.

11.Tenders insisting payment in advance either full or part are liable for rejection.

12.On acceptance, the supply order will be placed and invoice should be addressed to the Dean, College of Agriculture, Vellayani. The payment will be effected only after the satisfactory delivery of the items at the College of Agriculture, Vellayani

13.The items should be supplied within 3 weeks from the date of receipt of supply order.

14.Payment as per the invoice will be made only after supply of the items as per specifications and tenderer is liable to replace the defective articles/rectify the defective items immediately on receipt of intimation.

15. The EMD/Security Deposits furnished will be forfeited in case the contract is not fulfilled as per the terms and conditions mentioned in the tender notice and agreement.

16. If more number of the quoted items are purchased then tender cost for the same should be additionally remitted to this office .

17.All the rules and regulations applicable to Government tenders will be applicable to this tender also.

sd/-  
DEAN

