

KERALA AGRICULTURAL UNIVERSITY

PROSPECTUS

Diploma in Agricultural Sciences 2015

1. Introduction

The Diploma course in Agriculture Sciences was offered in the Kerala Agricultural University till 1986 but due to some administrative reasons, the course was discontinued. Now, non-availability of qualified hands for the post of middle level officers is being felt seriously in the various sectors viz. State Department of Agriculture, Agricultural Universities, Commodity Boards, nationalized and other commercial banks, co-operative sector etc. Though primarily a research institute, the RARS Pattambi station is broadening its activities by starting the two year diploma course in agriculture viz. **Diploma in Agricultural Sciences.**

The KAU statute envisages that Agri – Polytechnic be started in due course and this can be one among the courses to be brought under the umbrella of Agri - Polytechnic.

2. Diploma in Agricultural Sciences (DASc.) is offered at the Institute of Agricultural Technology & Regional Agricultural Research Station, Pattambi, Mele Pattambi P.O., Palakkad district.

3. The details of **DASc.** is given below:

a	Name of the course	Diploma in Agricultural Sciences	
b	Number of seats	50 (2 seats reserved to Lakshadweep candidates over and above 50 seats)	
c	Duration of the course	Four semesters (approx. 2 yrs.), each semester with a minimum of 105 working days	
d	Eligibility	i) Pass in +2 with Biology, Physics, Chemistry or equivalent examination ii) Pass in VHSE (Agriculture)	
e	No: of Seats	State Merit	24
		Ezhava	4
		Muslim	3
		Other Backward Hindus	1
		Latin Catholic	1
		Dheevara	1
		Viswakarma	1
		S.C.	3
		S.T.	1
		Other Backward Christians	1
		VHSC(Agri) Student	10
		Total	50*
		*2 seats are reserved for Lakshadweep candidates over and above the total seats	

f.	Mode of selection	i) Based on total marks in +2 or equivalent examination ii) For reserved seats based on marks in VHSE (Ag.) course
g	Medium of Instruction	English
h	Residence	The students have to make own arrangement for boarding and lodging. However, according to availability of hostel facilities, the students will be given joint occupation charging the rent as per existing University rules.

4. System of teaching and evaluation: Semester system of teaching and internal evaluation will be followed.

5. General Conditions:

1. The candidates should have completed the age of 17 years as on the last date fixed for the submission of online application.
2. The candidate should submit the online application and take a print out of the same. Print out of the application along with self attested copies of certificates in proof of age, educational qualifications for all candidates and experience, community, income certificates in the case of candidates claimed reservations. The candidate should also attach the counterfoil of Pay-in-Slip/original Demand Draft along with the print out of application. This should reach to the Registrar, Kerala Agricultural University, KAU Main Campus, KAU P.O., Thrissur – 680 656 on or before the last date prescribed in the notification.
3. The communal reservation should be allowed only to the candidates of Kerala natives.
4. The candidates should have passed the qualifying examinations before the last date fixed for the receipt of application in the University.
5. The candidate should produce all the original documents required by the University at the time of admission, failing which, their candidature for admission will be forfeited. They should also remit the amount of fees on the date of admission itself. Fee once paid will not be refunded under any circumstances. The SC/ST students are exempted from remitting the Tuition Fee and Special Fee.
6. All those who take admission and discontinued the course shall liable to pay liquidated damages to the University as directed by the authorities.
7. The Registrar, Kerala Agricultural University or the officer entrusted by him with the work of admission on this behalf is entitled to refuse admission to candidates if they are not satisfied with the correctness or genuineness of any certificates filed by them along with the

application. The decision of the Hon'ble Vice-Chancellor on this behalf will be final.

8. The Registrar, Kerala Agricultural University is competent to close the admission at any date after the commencement of 1st semester of course.
9. The student should report in the concerned college/institution on the date mentioned in their Bio-data cum Admit Card. Failure to report the college/institution on the date without prior permission will lose the admission of candidate without further notice.

10. Admission to Foreign Students:

a. The normal procedure for seeking admission is that the foreign students shall apply with bio-data and copy of certificates to prove eligibility through the Indian Missions abroad and the application has to be forwarded to the Government of India by the Embassy/ Mission concerned. The Ministry of Education or ICAR then arranges for admission.

b. Foreign students who have arrived in India on tourist visa will not be admitted unless they have obtained prior approval of the Government of India to the effect that their visa being converted to student visa, but their applications will be provisionally considered. An '*Eligibility Certificate*' with indication of last date by which they must join the course will be issued to the eligible candidates, who will be advised to approach the Ministry of Home Affairs through the Foreigners' Registration Officer or the State Government where the foreign students are temporarily residing at the time of application. With such application for conversion of their visa they should attach the eligibility certificate in original.

c. Before actually joining the course, the foreign student will be required to fill in the relevant particulars in the application form obtainable from the Kerala Agricultural University office on payment of the required fee.

d. No self financing foreign student will be admitted to any of the courses in the University. Only foreign students of the following categories will be considered for admission in the KAU:

- i. Foreign students supported by Government of India through scholarships / fellowships
- ii. Foreign students supported by respective Government / International organization through scholarships / fellowships and approved by the Government of India (ICAR/ DARE).

11. Enclosures:

Each application for admission should be accompanied with the following:

- a. Counterfoil of Pay-in-Slip for the application fee as prescribed.

- b. Community Certificate obtained from a Revenue Officer not below the rank of Village Officer in the case of candidates belonging to SC/ST and other candidates claiming reservation under community quota.
- c. Income certificate to prove eligibility for communal reservation.
- d. A 'No Objection Certificate' and experience certificate obtained from the controlling officer concerned in the case of in-service candidates.
- e. Attested copies of certificates in proof of age, qualification, mark list of qualifying examination, experience, sports activities and nativity certificate (in the case of candidates from outside Kerala)
- f. One self addressed stamped (worth Rs. 10/-) envelope of size 23cm x 10 cm.
- g. Certificate in support of any other reservation claimed as specified in the application to prove their claims

Note: Documents sent along with the application will not be returned under any circumstances

12. Penalty for False information:

Any candidate who is found to have willfully or otherwise given any particulars which are false or has suppressed material information or does not satisfy the requisite qualification for admission shall be disqualified. They shall not be allowed to continue on the rolls of the University, if it is detected at any stage of his/ her studentship in the University. In case the candidate has already passed out of the University, then the Diploma awarded by the University will be withdrawn.

13. Selection

Based on total marks obtained in Biology, Physics and Chemistry in +2 or equivalent examination. For reserved seats, based on marks in VHSE (Agri) course. In case there is a tie, total marks/ marks in Biology / age of the candidate etc in the decreasing order of priority will be considered.

Community reservation as per Kerala Government rules will be followed. Candidates claiming community reservation shall produce the documents like community certificate, income certificate etc. from the designated revenue officials at the time of submission of the filled in application form.

The candidates will be admitted in accordance with their rank on the date and time published by the University in the website.

14. Rejection of application and disqualification of candidates

- a. Applications received late or defective or incomplete in any manner or which do not contain any of the enclosures specified above are liable to be summarily rejected.

- b. Applicants who attempt to canvas or influence the authorities in any manner directly or otherwise will be disqualified.

11. Announcement of results

A list of candidates selected for admission and the dates on which they have to remit the fees and join the course will be published on the Notice Board of the Kerala Agricultural University headquarters, Vellanikkara, Thrissur and also through the KAU web site www.kau.edu Individual memo will be sent to selected candidates.

15. Admission

- a. Candidates selected will be admitted to the course, provided they remit the prescribed fees in full on the due date specified.

- b. In the case of those candidates selected for admission who have not paid the fees in time and not joined the course on the date specified, their claims for admission will be cancelled without any notice and the seat thus becoming vacant will be filled up with other eligible candidates , if any, in the rank/wait list.

- c. Candidates in Government / Quasi-Government/ University service joining the course, are expected to make their own arrangements to get relieved from their positions in time.

- d. Candidates should produce the original certificates in proof of age, qualifications, Transfer Certificate, Conduct Certificate, physical fitness (medical) certificate obtained from any Medical officer not below the rank of Assistant Surgeon. Candidates who have passed their qualifying examination outside Kerala state should produce Migration Certificate within one month of admission.

- e. The student admitted to the course Diploma in Agricultural Sciences shall report to the **Special Officer, Institute of Agricultural Technology & Regional Agricultural Research Station, Pattambi, Melepattambi P.O., Palakkad – 679 306** on the date of admission/registration. He /she will assign each student to an advisor who will help the student in all academic matters including course registration. Any matter concerned with the student should be duly authenticated by the student advisor and Course Co-ordinator, before presenting to the Special Officer.

- f. A student who fails to register on the due date will forfeit his/her admission. In such cases the Head of Institution shall report the vacancy to the Registrar within a period of seven working days and the Registrar shall fill up the vacancy from the waiting list within 15 working days from the date of registration.

16. Residential Facilities

On campus residence is not compulsory. The students themselves arrange for their boarding and lodging. However, according to availability of hostel, the students will be provided with accommodation on joint occupation basis or otherwise, charging the rent as per existing / KAU rules.

17. Fees*

This course is offered on cost sharing basis and all students have to pay the fees stated below. **No fee concession will be given by the University to any type /class of students other than SC/ST students.** All fees have to be remitted at the **RARS, Pattambi.** The details of fees are given below:

a	Admission Fee	Rs. 2,000/- (at the time of admission)
b	Caution Deposit	Rs. 2,000/- (at the time of admission)
c	Semester Tuition Fee	Rs. 25,000/- per semester (at the time of registration of each semester)
d	Late Registration Fee	Rs. 200/- per day upto 5 working days
e	Additional late Registration Fee (upto 10 working days of registration)	Rs. 500/- per day exceeding 5 working days
f	Fee for Repeating a course	Rs. 4,000/- for one course
g	Fee for registering as Re-exam course	Rs. 2,000/- for one course
h	Re- registration fee after discontinuance	Rs. 4,000/-
i	Fee for Revaluation / scrutiny of answer paper	Rs. 200/- per paper

*** The fee will be subject to revision from time to time at the discretion of the University.**

15) An amount of Rs.10,000/- will be levied as liquidated damages from the students who discontinue the Diploma in Agricultural Sciences course after the close of admission during the current year or the subsequent years.

Note:- The course will be offered only if at least 50% of students take admission during the Academic Year

REGISTRAR

TIME SCHEDULE FOR ADMISSION

Diploma in Agricultural Sciences	
Issue of Notification	15.05.2015
Last date of submission of online application	15.06.2015
Last date of receipt of Hard Copy of application	7 days from 15.6.2015
Date of Publication of Rank List	10.07.2015
Date of Admission	30.07.2015
Date of Registration	03.08.2015
Date of Classes begins	03.08.2015