

KERALA AGRICULTURAL UNIVERSITY

PROSPECTUS

Diploma Programmes 2018

Introduction

Kerala Agricultural University is offering two year Diploma in Agricultural Sciences and two year Diploma in Organic Agriculture Courses to the students who have passed their +2 with Science Subjects (Physics, Chemistry & Biology) or equivalent examination. The details of courses are shown below:

1. a. Diploma in Agricultural Sciences

The Diploma course in Agricultural Sciences was offered in the Kerala Agricultural University till 1986 but due to some administrative reasons, the course was discontinued. Now, non-availability of qualified hands for the post of middle level officers is being felt seriously in the various sectors viz., State Department of Agriculture, Agricultural Universities, Commodity Boards, nationalized and other commercial banks, co-operative sector etc. and the University has decided to re-start the Diploma courses. Though primarily a research institute, the Regional Agricultural Research Station, Pattambi has broadened its activities by starting the two year diploma course in agriculture. Total number of seats is 50+2. The course is offered at the Institute of Agricultural Technology and Regional Agricultural Research Station, Pattambi, Mele Pattambi P.O., Palakkad (Dist.), Pin - 679306

b. Diploma in Organic Agriculture

Diploma in Organic Agriculture course is offered at College of Agriculture, Vellayani, Thiruvananthapuram. Organic Agriculture course will impart knowledge and proficiency in Organic production practices and certification process, handling, storage and labeling of organic products and to promote self employment and income generation to the educated youth. The duration of the course from 2018 Admission onwards is two years with four semesters and the number of seats is 30.

2. These courses are offered on cost sharing basis and all students have to pay the fees stated below. **No fee concession will be given by the University to any type /class of students other than SC/ST students.** The details of courses are given below:

a.	Name of Course	Diploma in Agricultural Sciences		Diploma in Organic Agriculture	
b.	Name of Institutions	IAT & RARS, Pattambi, Palakkad		College of Agriculture, Vellayani, Thiruvananthapuram	
c.	Number of seats	State Merit	24*(i)	State Merit	18*
		Ezhava	4	Ezhava	3
		Muslim	3	Muslim	2
		Other Backward Hindus	1	Other Backward Hindus	1
		Latin Catholic	1	Latin Catholic	1
		Dheevera	1	Dheevera	1
		Viswakarma	1	Viswakarma	1
		S.C.	3	S.C	2
		S.T.	1	S.T.	1
		Other Backward Christian	1		
		VHSC(Agri) Student	10		
		Total	50*(ii)	Total	30

	<p>*(i) Two seats from General Quota are reserved for persons with disability, subject to availability of candidates.</p> <p>* (ii) Two seats are reserved for Lakshadweep candidates over and above the total seats of 50.</p>	<p>* One seat from General Quota is reserved for person with disability, subject to availability of candidate.</p>	
d.	Duration of Course	Two years (Four Semesters)	Two years (Four Semesters)
e.	Eligibility	Pass in +2 with science subjects (Physics, Chemistry & Biology) or equivalent qualifications. (VHSE (Agri) candidates only are eligible for VHSE reservation seats).	Pass in +2 with science subjects (Physics, Chemistry & Biology) or equivalent qualifications
f.	Fee Structure		
	Application Fee	Rs.500/- (Excluding SC/ST)	Rs.500/- (Excluding SC/ST)
		Rs.250/- (SC/ST)	Rs.250/- (SC/ST)
	Admission Fee	Rs. 2,000/- (at the time of admission)	Rs.2000/-(at the time of admission)
	Caution Deposit	Rs. 2,000/- (at the time of admission)	Rs. 2000/-(at the time of admission)
	Semester Tuition Fee	Rs. 25,000/- (per semester, at the time of registration of each semester)	Rs. 20,000/- (per semester, at the time of registration of each semester)
	Late Registration Fee	Rs. 200/- per day up to 5 working days	Rs. 200/- per day upto 5 working days
	Additional late Registration fee (upto 10 working days of registration)	Rs. 500/- per day exceeding 5 working days	Rs. 500/- per day exceeding 5 working days
	Fee for repeating a course	Rs.4000/- for one course	Rs.4000/- for one course
	Fee for registering as Re-exam course	Rs. 2,000/- for one course	Rs. 2,000/- for one course
	Re-registration fee after discontinuance	Rs.4,000/-	Rs.4,000/-
	Fee for Revaluation/scrutiny of answer paper	Rs.200/- per paper	Rs.200/- per paper
g.	Mode of selection	<p>i) Based on total marks obtained in Biology, Physics, and Chemistry in +2 or equivalent examination.</p> <p>ii) For VHSE reserved seats based on the marks of Physics, Chemistry and Biology and Agriculture subjects in the VHSE (Ag.) course.</p>	Based on total marks obtained in Physics, Chemistry and Biology in +2 or equivalent examination.
h.	Medium of Instruction	English	English
i.	Residence	Candidates have to make own arrangements for boarding and lodging	Candidates have to make own arrangements for boarding and lodging

* The fee will be subject to revision from time to time at the discretion of the University.

3. System of teaching and evaluation: Semester system of teaching and internal evaluation will be followed.

4. General Conditions:

1. The candidates should have completed the age of 17 years as on the last date fixed for the submission of online application.
2. Online application form and prospectus for admission to the Courses are available in the Website www.admissions.kau.in . Candidates can apply through online after registering in the website. Application fee can be paid through online by using the internet facility “SB COLLECT” of State Bank of India for which a link will be provided in the admission portal and an online Payment Receipt will be generated. Application fee can be directly remitted at any of the branches of State Bank of India by showing the chalan generated through “SB COLLECT” and an online receipt of payment will be issued by the bank. The application fee shall also be paid by way of Demand Draft drawn in favour of the Comptroller, KAU, Vellanikkara payable at the SBI, KAU Campus Branch, Vellanikkara. **Any other mode of payment will not be accepted.**
3. The candidate should submit the online application and a hard copy of the application along with a print out of the online payment receipt/ original DD of application fee, self attested copies of certificates in proof of age, educational qualifications for all candidates and experience, community, non-creamy layer certificates in the case of candidates claiming reservations should reach the Registrar, Kerala Agricultural University, KAU Main Campus, KAU P.O., Thrissur – 680 656 on or before the last date prescribed in the notification.
4. The communal reservation will be allowed only to the candidates of Kerala natives. The SC/ST students are exempted from remitting the Tuition Fee and Special Fee.
5. The candidates should have passed the qualifying examinations before the last date fixed for the receipt of application in the University.
6. The candidate should produce all the original documents required by the University at the time of admission, failing which, their candidature for admission will be forfeited. They should also remit the amount of fees on the date of admission itself. Fee once paid will not be refunded under any circumstances. The claims regarding excess remittance , wrong remittance etc. will not be entertained at any circumstances for refund of the amount.
7. All those who take admission and discontinued the course shall be liable to pay liquidated damages to the University as directed by the authorities.
8. The Registrar, Kerala Agricultural University or the officer entrusted by him with the work of admission on his behalf is entitled to refuse admission to candidates if they are not satisfied with the correctness or genuineness of any certificates filed by them along with the application. The decision of the Hon’ble Vice-Chancellor on this behalf will be final.
9. The Registrar, Kerala Agricultural University is competent to close the admission at any date after the commencement of 1st semester of course.

10. The student should report at the concerned college/institution on the date mentioned in their Bio-data cum Admit Card. Failure to report at the college/institution on the date without prior permission will lose the admission of candidate without further notice.

5. Enclosures:

Each application for admission should be accompanied with the following:

- a. Online Payment Receipt/Original DD for the application fee as prescribed.
- b. Community Certificate obtained from a Revenue Officer not below the rank of Village Officer in the case of candidates belonging to SC/ST and other candidates claiming reservation under community quota should also produce Non Creamy layer certificate.
- c. A 'No Objection Certificate' and experience certificate obtained from the controlling officer concerned in the case of in-service candidates.
- d. Attested copies of certificates in proof of age, qualification, mark list of qualifying examination, if any and nativity certificate (in the case of candidates from outside Kerala)
- e. Certificate in support of any other reservation claimed as specified in the application to prove their claims

Note: Documents sent along with the application will not be returned under any circumstances

6. Penalty for False information:

Any candidate who is found to have willfully or otherwise given any particulars which are false or has suppressed material information or does not satisfy the requisite qualification for admission shall be disqualified. They shall not be allowed to continue on the rolls of the University, if it is detected at any stage of his/ her studentship in the University. In case the candidate has already passed out of the University, then the Diploma awarded by the University will be withdrawn.

7. Selection

Based on total marks obtained in Biology, Physics and Chemistry in +2 or equivalent examination. For VHSE reserved seats, based on marks of Physics, Chemistry, Biology and Agriculture subjects in the VHSE(Agri) course. In case there is a tie, percentage of marks in Mathematics, English etc. will be considered in that order. Even after that, if there is a tie, the date of birth will be considered, with older person getting priority.

Community reservation as per Kerala Government rules will be followed. Candidates claiming community reservation shall produce the documents like community certificate, income certificate etc. from the designated revenue officials at the time of submission of the filled in application form.

The Select list and wait list will be published in the KAU website and the candidates will be admitted in accordance with their rank on the date and time of admission published by the University in the website. No individual communication will be sent to any candidates in this regard. The candidates should scrupulously

watch the website to know their tenure of admission. Any further claim in this regard will not be entertained.

8. Rejection of application and disqualification of candidates

- a. Applications received late or defective or incomplete in any manner or which do not contain any of the enclosures specified above are liable to be summarily rejected.
- b. Applicants who attempt to canvas or influence the authorities in any manner directly or otherwise will be disqualified.

9. Announcement of results

A list of candidates selected for admission and the dates on which they have to remit the fees and join the course will be published in the website www.admissions.kau.in.

10. Admission

- a. Candidates selected will be admitted to the course, provided that they have remitted the prescribed fees in full and produce all original documents on the due date specified.
- b. In the case of those candidates selected for admission who have not paid the fees in time and not joined the course on the date specified, their claims for admission will be cancelled without any notice and the seat thus becoming vacant will be filled up with other eligible candidates , if any, in the rank/wait list.
- c. Candidates in Government / Quasi-Government/ University service joining the course, will make their own arrangements to get relieved from their positions in time.
- d. Candidates should produce the original certificates in proof of age, qualifications, Transfer Certificate, Conduct Certificate and physical fitness (medical) certificate obtained from a Medical officer not below the rank of Assistant Surgeon. Candidates who have passed their qualifying examination outside Kerala state should produce Migration Certificate within one month of admission.

11. Residential Facilities

On campus residence is not compulsory. The students themselves shall arrange for their boarding and lodging. However, according to availability of hostel, the students will be provided with accommodation on joint occupation basis or otherwise, charging the rent as per existing KAU rules.

12. An amount of Rs.25,000/- will be levied as liquidated damages from the students who discontinue the Diploma courses after the close of admission during the current year or the subsequent years.

Note:- The course will be offered only if at least 50% of students take admission during the Academic Year.

REGISTRAR

TIME SCHEDULE FOR ADMISSION

Diploma in Agricultural Sciences/Diploma in Organic Agriculture	
Issue of Notification	31-05-2018
Last date of submission of online application	22-06-2018
Last date of receipt of Hard Copy of application	30-06-2018
Date of Publication of Rank List	25-07-2018
Date of Admission	07-08-2018
Date of Registration	05-09-2018
Date of Classes begin	05-09-2018